

**FILE NO. 5032**

**INVITATION TO BID**

The City of Cambridge, Massachusetts, the Awarding Authority, invites sealed bids for the project:

**Cambridge Public Library - Collins Brach Accessibility Improvements  
64 Aberdeen Avenue  
Cambridge, Massachusetts**

Nature and scope of work: **Work includes construction of an addition to existing branch library located at 64 Aberdeen Avenue, Cambridge, Massachusetts and including accessibility improvements.**

Bidding procedures shall be in accordance with M.G.L. c. 149, SS44A-44J, and all other applicable laws.

All parties desiring to submit general bids must submit with their bids a copy of the Contractor's certificate of eligibility (DCAM Form CQ7) and an update statement (DCAM Form CQ3), both in the work category of: **General Contracting**

The estimated project value is: **\$315,000.00**

Plans and specifications will be available from 8:30 a.m. to 8:00 p.m., Monday, Tuesday, thru Thursday, 8:30 a.m. to 5:00 p.m. and 12:00 noon on Friday, at the Purchasing Department, City Hall, 795 Massachusetts Avenue, Room 303, Cambridge, MA 02139 from **Thursday, July 16, 2009** upon deposit of \$100.00 for each set in the form of a check made payable to the City of Cambridge. **The deposit will be refunded after the return of the documents in good condition within and no later than the time period set forth in the Instructions to Bidders, whether or not a bid was submitted.** Any person requesting more than two sets will be required to pay a nonrefundable fee in the form of a separate check for each additional set in the amount of \$50.00 per set. For the mailing of the plans and specifications, the bidder must prepay a mailing and handling fee of \$25.00.

The contract documents may be examined at the Office of the Purchasing Agent, Room 303, City Hall, 795 Massachusetts Avenue, Cambridge, MA 02139, or at the plan room of Dodge Reports, 24 Hartwell Avenue, Lexington, MA 02173, Construction Market Data, 75 Second Avenue, Suite 320, Needham, MA 02194, New England Construction News, 100 Radnor Road, Suite 102, State College, PA 16801.

Sealed filed sub-bids for: **Electrical (16100)**

will be received at the Purchasing Department, City Hall, 795 Massachusetts Avenue, room 303, Cambridge, MA 02139 until **Thursday, August 6, 2009 at 2:00 PM** at which time all sub-bids will be publicly opened and read aloud.

Sealed general bids will be received at the Purchasing Department City Hall, 795 Mass. Avenue, Room 303, Cambridge, MA 02139 until **Thursday, August 13, 2009 at 2:00 PM** at which time all general bids will be publicly opened and read aloud.

**All questions must be faxed no later than 5:00 PM Wednesday, July 29, 2009 to the City of Cambridge Purchasing Department, fax # 617-349-4008.**

The successful bidder will also be required to comply with the provisions of Chapter 306 of the Acts of 2004 in regard to required OSHA approved safety & health training.

All general bids and all filed sub-bids shall be accompanied by a bid deposit in the form of a certified, cashier's or treasurer's check issued by a responsible bank or trust company made payable to the City of Cambridge or a bid bond, in an amount not less than five percent (5%) of the value of the bid.

The successful general bidder will be required to furnish a Performance Bond and a Labor and Material (Payment) Bond each in the amount of one hundred percent (100%) of the contract sum. Bonds shall be obtained from a surety licensed to do business in the Commonwealth of Massachusetts and the form shall be satisfactory to the City of Cambridge.

The City of Cambridge reserves the right to reject any or all general bids if it is in the public interest to do so. The City of Cambridge reserves the right to reject any sub-bid on any sub-trade if it determines that such sub-bid does not represent the sub-bid of a person competent to perform the work as specified or that less than three such sub-bids were received and that the prices are not reasonable for acceptance without further competition.

No less than the minimum wage rates as set forth in the schedule contained in the Contract Documents must be paid on this project.

Attention is called to the following programs and ordinances of the City of Cambridge:

1. Supplemental Equal Employment Opportunity Anti-Discrimination and Affirmative Action Program;
2. Minority Business Enterprise Program;
3. Cambridge Employment Plan: minority/women/resident hiring ordinance.
4. Cambridge Responsible Employer Plan.
5. Cambridge Living Wage Ordinance
6. OSHA Certification
7. CORI City Policy

Copies of the above are bound in the bid documents and are fully integral portions of the conditions of the contract with which each contractor and sub-contractor must comply.

A pre-bid conference for all bidders will be held as follows:

Date: **Tuesday, July 28, 2009**

Time: **8:00 AM**

Place: **Collins Branch Library, 64 Aberdeen Avenue, Cambridge, MA**

Cynthia H. Griffin, Purchasing Agent